

07 October 2025 Spanish Trip 2026 Place



Penshurst Primary School

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Dear parent /carer

I am writing to confirm that your child has been **successful** in securing a place on our Spanish Trip to Barcelona, taking place **Thursday 24 September 2026** until **Sunday 27 September 2026** with authorised absence from school on the Thursday and Friday.

Times of departure are yet to be confirmed with the travel company but please be aware this may require early/late drop off or collection from school. We are using NST as our chosen travel company, an experienced, well-reputed company that we have used successfully before. They will be providing the activities and itinerary and a company representative is available during our stay.

Further information will be provided before we travel which will include a packing list and restricted items, a full itinerary which may include a trip to La Sagrada Familia, Picasso Museum, Montjuic, as well as a typical tapas meal and more. Please note there will be a suitcase weight/size restriction that must be adhered to.

The cost of the trip is £800 per student, which includes insurance and travel, accommodation, food (except for outbound travel) and all activities. Please note the trip is an 'optional extra' under the 1996 Education Act" and the school is therefore permitted to charge for this activity. If you would like your child to participate in this trip, please make payment of a non-refundable deposit of £150 via the Arbor parent portal by 12:30pm on Monday 20 October 2025. To do this, please log into the portal and search for Activities/Trips. By making this payment you are consenting to your child attending the above trip.

Please note that if payment is not received by this date your child will unfortunately not be able to attend, and the place will be offered to students on our reserve list.

Acceptance on any trip is subject to good behaviour, attitude to learning and attendance in school and will be monitored between now and the travel date.

In order to travel, students will require a valid UK passport, which we will collect a copy of before we travel by the end of January 2026 to ensure all necessary paperwork is completed. If your child already has a passport, please ensure it meets current travel requirements. It must have validity of at least three more months after our departure date (24 September 2026). All students will also require a EHIC card, free of charge, which covers them for medical purposes abroad.

We expect that ETIAS Visa for EU travel will also be in operation which you would need to purchase for approximately £7.00

Please note the price **does not** include personal spending money.

Please see payment plan listed below:

Deposit*	£150.00	Payable by Monday 20 October 2025
First Payment*	£150.00	Payable by Monday 1 December 2025
Second Payment*	£150.00	Payable by Sunday 1 February 2026
Final Payment*	£350.00	Payable by Wednesday 1 April 2026

^{*}Instalments can be made between the first and final payment. Please be aware that the deposit is non-refundable. Please note that cancellation will incur cancellation charges (please see information from NST below).

Period before departure in which you notify us	Cancellation charge as % of total cost per paying group member excluding any amendment fees
More than 70 days	Deposit only
69 - 28 days	60% of tour cost
27 - 14 days	80% of tour cost
Less than 14 days	100% of tour cost

If you have any queries, please do not hesitate to contact us.

I am very much looking forward to providing this opportunity for our students.

Yours faithfully

Mrs C Groak

Head of Department – Modern Foreign Languages