

10 December 2025 Year 11 Careers Week



Penshurst Primary School

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Dear parent / carer

I am pleased to advise you that Year 11 students will be involved in an intensive Careers week during week commencing 15 December 2025.

Students have had the opportunity to sign up to various workshops and presentations, delivered by external and internal providers/employers. The workshops will include:

- Mock Interview Launch
- Interview skills and preparation
- Apprenticeships and T-Level qualification information
- · Post-16 application support
- CV completion
- Finance and Budgeting
- Sector specific talks

This week will prepare students for their Mock Interview Event which will take place in January 2026. On this day students will take part in their face-to-face interview with an external employer (on the school site) and receive feedback to support them with future interviews.

During the Careers Week, each student will be involved in a CV writing workshop, and we encourage students to continue to work on their CVs at home in readiness for their Mock Interview Day. Students will also receive a job profile to help them prepare for the role they are being interviewed for - we have tried wherever possible to base this on the students top three career choices.

The student's CV can be accessed via their Log On Move On account. Log in details were emailed to students before the summer by EProspectus. If your child can no longer find their details, please email me on hayley.lawes@hessleacademy.com Students can also complete their post-16 applications via this platform.

If you have any questions regarding careers, please get in touch with me. I will answer any queries and ensure your child is supported in their future career pathway.

Your faithfully

Miss Lawes Careers Leader

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