

6 October 2023



Penshurst Primary School Winthorpe Road, First Lane Hessle, East Riding of Yorkshire HU13 9EX

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Secondary- School Day Change

Dear parent / carer

I write to you today to consult with you on the proposal to make the following permanent changes to our school day.

During the Covid pandemic, like most schools, it was necessary for us to make significant changes to the school day in order to stagger arrival and departure times and to allow us to provide a split lunchtime. These temporary changes have been in effect ever since and have been under ongoing review as the number of students on roll has increased. We are now satisfied that these arrangements are the best for the school.

The school day will operate as follows:

- School starts at 8:30am
- School finishes at 2.50pm for Cohort A students (Y7, Y10 and Y9 abcd bands)
- School finishes at 2.55pm for Cohort B students (Y8, Y11 and Y9 efghi students)
- Students in Cohort A have a 40-minute lunch, whilst students in Cohort B have a 45-minute lunch

This schedule has the following benefits:

- The split lunch reduces queues for lunch in the canteen and allows students to remain in the canteen to eat if they wish
- The staggered end to the afternoon reduces the amount of student movement within the building and smooths the exit of students from the site.

This schedule is already in operation, and we now propose to make this permanent. If you have any concerns or feedback on this, please contact the school no later than Friday 20 October 2023.

Thank you for your support.

Yours faithfully

Mr V Groak Headteacher